

## ITA-Centre

Address: 8 Butirskaya st., 3 floor, office # 24, Moscow, Russia 127015  
Phone: (495) 980-9603, (495) 980-9604  
E-mail: ita-centre@mail.ru  
Web Site:

Business started in 2003

### Services

We provide to students following services:

- Screening interview in English;
- All required documents and application forms supply;
- Information support;
- Collaboration with Sponsor organization to provide participant with DS-2019 form and medical insurance;
- Collaboration with Sponsor organization to provide participant with job offer;
- Collaboration with Sponsor organization for job fair arrangement;
- Collaboration with Sponsor organization for orientation meeting arrangement, providing information about Program rules and restrictions;
- Collaboration with US Embassy in Moscow for visa appointment organization;
- Air tickets supply.

The difference in fees charged depends on the type of job offer supply. In case student takes «self-arrange» type, he pay only Program fee. And in case he takes «full-service» it includes job offer supply from Sponsor organization.

### Fees

Program fee is \$875, it does not include job offer.

Program fee with job offer supply is \$1075.

Air tickets sold separate.

If visa is refused, the refund consists of all paid amount minus \$130 ours and Sponsor's fee charge

(\$75 Sponsor's charge; \$55 registration in program charge).

### Other Services

In case student takes «full-service» Program, regional representatives from the Sponsor organization meet participant at the airport.

We check on students after they arrive in the US. All participants must provide us with information concerning details of their job and housing by phone or e-mail no later than 10 days after they enter the USA.

If a job or housing falls through, we provide informational support by phone or e-mail, contact

Sponsor organization for solutions and cooperation.